Literatura za WOI Izobraževanje

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KAKO SE PRIJAVITI V WOI

Link: https://www-01.ibm.com/procurement/esi/

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Supply Portal overview		Supply Portal overview
Se Če se želite prija dobavnega port prijavo kliknite Pu	aviti v a ala (<u>wv</u> na pove	aplikacijo WOI, morate najprej iti na spletno mesto IBM-ovega <u>vw.ibm.com/procurement/esi</u>). Na tej strani (prikazana tukaj) za ezavo "Moj portal, moje funkcije".
News,		
announcements,	etc.	Welcome to the Supply Portal
Contact informati	on	
Help		This site is a single entry point for suppliers to access various strategic procurement
Feedback		applications.
Related links • IBM registration • Change password • Forgot password • Global Procureme • Global help desk • Other application	nt help	 The <u>Public Portal</u> link to the left will lead you to a list of unrestricted procurement applications. No action is required to gain access to those applications. The <u>My Portal: My Functions</u> link to the left will lead you to a customized list of procurement applications and user functions. After clicking on this link, you will be asked for a user ID and password. First time users: <u>Register</u> for your user ID and password at the IBM registration site. In the future, this will be your single identity for accessing
Import compliance guidelines	e	 IBM systems over the internet. If you already have an IBM registration user ID and password, you do not have to obtain another. Once you have access to 'My Portal: My Functions', the 'User functions' will allow you to complete administrative tasks, such as requesting access to a specific procurement application or changing your user profile.

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WOI terms and conditions	If you are notnewuser@company.com <u>click here</u> to return to the supply portal								
Purchase orders									
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Rejected invoices	najnovejši dogovor o outsourcingu fakturiranja. Prosimo, ne spreglejte naslednjega:								
Remittance advices	Za sprejem določb in pogojev morate imeti ustrezen nivo dostopa. Ko bo doseglijva nova različica določb in pogojev, vam bo le-ta predstavljena. Vedno morate								
Protocol reports	sprejeti najnovejšo različico določb in pogojev.								
Invoice outsourcing agreement	Vsi IBM-ovi dobavitelji morajo sprejeti določbe in pogoje, če se želijo registrirati za dostop do 5 ≤ WOI.								
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Naslovi stolpcev – osnovne informacije o nabavnih naročilih

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Glejte vse strani nabavnih naročil



FUNKCIJE NABAVNEGA NAROČILA

Kupec(IBM) bo z aplikacijo WOI poslal nabavna naročila prodajalcu. Prodajalec lahko z WOI sprejme/zavrne in fakturira ta naročila.

Dosegljivost gumbov/funkcij je odvisna od vašega nivoja dostopa. Za več informacij o vlogah dostopa, se, prosimo, obrnite na modul za Pomoč za aplikacijo dobavnega portala.

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IBM Privacy Statement Supply portal Instructions for exports to IBM	0	4602026757	1000018468	IBM Germany GP	11/Mar/2008 at 01:00	12/Mar/2008 at 16:50	Not viewed	0 item(s) accepted of 9 Item total	

Kako preveriti status nabavnega naročila

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Kako odpreti nabavno naročilo

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Podrobnosti nabavnega naročila

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Web Order and	>				
News	Purchase	e orders	5		
WOI torms and	Details	Podrobnosti	i nabavnega naročila		
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Invoices and credits	5				
Rejected invoices	Pacie purchas	o order inf	ormation		
Remittance advices	Buying compan	v name	IBM Germany GP		
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Invoice outsourcing agreement	Original purcha date	se order	13/Feb/2008 at 01:00		
Supplier profile	Status		Not viewed	Help	
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Glossary	Supplier name		TEST SUPPLIER		
Resource links	Supplier number	r	1000226179	Liele	
Purchase order terms and condition	s Supplier Humbe		1000236178	нер	
Related links	Payment info	rmation			
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Web Order and Invoice (WOI)	> Purchase or	ders							
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Feedback		Podrobnosti nabavnega naročila							
Help		Informacije o plačilu							
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Supply portal	Currency	EUR							
IBM Privacy	Exchange rate	1.00000							
• Instructions for exports to IBM	Payment terms	Net due 45 days							

Related links

- Supply portal
- IBM Privacy
 Statement
- Instructions for exports to IBM

Payment information

Currency		EUR				
Exchange rate Payment terms		1.00000				
		Podrobnosti nabavnega naročila Pregled postavk: Tu boste našli informacije o naročenem blagu/storitvah. V tem				
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Purchase order item number	Item status	Purchase order date	Brief description	Quantity ordered	Unit of measure	Basis of unit price	Unit price	Extended price
00001	Not Viewed, Not accepted	14/Feb/2008 at 16:31	TEST C364T SWITCH RHS	1	PCE	1.00	1,757.80	1,757.80
00002	Not Viewed, Not accepted	14/Feb/2008 at 16:31	GBIC SFP SX MMF 550M LC CONN RHS	2	PCE	1.00	228.80	457.60
							Total extended price	2,215.40

Purchase order header text

Kako odpreti vrstico nabavnega naročila

Related links		Payment	informat	ion						
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		00002	Not Viewed, Not accepted	14/Feb/2008 at 16:31	GBIC SFP SX MMF 550M LC CONN RHS	2	PCE	1.00	228.80	457.60
									Total extended price	2,215.40

Purchase order header text

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Home Products	Services & industry solutions	Support & downloads My acc	ount			
Web Order and Invoice (WOI)	Global procurement > Procurement > Purchase orders > Purchase ord Purchase orders	t portal > Web ler details > Na tem zaslonu boste na z naročenim blagom/sto Na tej strani boste vedno na primer cene za enoto	naročila ašli več podrobnosti v zvezi pritvami. o našli podrobnosti, kot so o, količine in opisi.			
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Protocol reports	Purchase order date	13/Feb/2008 at 01:00				
Invoice outsourcing agreement	Status Currency	Not Viewed, Not accepted EUR				
Supplier profile						
Customer care			-			
Feedback	Purchase order item number	00001				
Help	Quantity ordered	1				
Contacts	Unit of measure	PCE				
Glossary	Basis of unit price	1.00				
Resource links	Unit price	1,757.80				
Purchase order terms and conditions	Extended price Brief description	1,757.80 TEST C364T SWITCH RHS				
	Requisition tracking number	E42C59001L				
Related links	Requisition item number	0				

Supplier profile					
Customer care					
Feedback	Purchase order item number	00001			
Help	Quantity ordered				
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Glossary	Basis of unit price	V teh poljih si boste lahko (zabtevani – datumi). V po	o ogledali datume dostave		
Resource links	Unit price	naročil (npr. začasno naj	etje osebja, posvetovanje)		
Purchase order terms and conditions	Extended price Brief description	lahko datume dostave pr	ezrete.		
	Requisition tracking number	E42C59001L			
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IBM Privacy	Schedule of delivery				
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exports to IBM	2008-02-28		1.00000		
	Buyer informationContact informationElePhone35E-mail addressele	ena Andreeva 924009354 ena.andreeva@bg.ibm	1.com		
	Ship to address information				
	Name/Address	Podrobnosti nabavnega naročila Kontaktne informacije: Tu boste našli kontaktne informacije za osebo v IBM-u.			
	Name2	ki je zahtevala blago/storitve.			
	Address1	zvezi z nabavnim naročilo	om.		
	Address2				
	Address3	Attn: Schwenne, D	Dirk		

- Supply portal
- IBM Privacy
- Statement
- Instructions for exports to IBM

Schedule of delivery		
Delivery date	Delivery time	Request quantity
2008-02-28		1.00000
Buyer informati Contact informat Phone E-mail address	Podrobnosti nabavnega naročila Informacije o odpremnem naslovu: Tu boste našli naslov za dostavo. V primeru storitev (ki niso dostavljive) se bo tu nahajal splošni naslov IBM-a	
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Ship to address mormation		
Name/Address	S.M.A. Metalltech.GmbH&Co.KG	
Name2		
Address1	Kar-Ferdinand-Braun-Str. 9	
Address2		
Address3	Attn: Schwenne, Dirk	
PO box		
City	Backnang	
District		
State/Region/Province	Baden-Württemberg(08)	
Postal code	71522	
Country/Region	Germany(DE)	
Internal recipient	Schwenne	
Internal address	N/A	
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Prosimo, pomaknite se na vrh strani

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Home Products	Services & industry solutions	Support & downloads My account	
	Global procurement > Procuremen	t portal > Web Order and Invoice (WOI)	
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Resource links	Unit price	1,757.80	
Purchase order	Extended price	1,757.80	
terms and conditions	Brief description	TEST C364T SWITCH RHS	
	Requisition tracking number	E42C59001L	
Related links	Requisition item number	0	
Supply portal IBM Privacy	Schedule of delivery		

SPREMEMBE NABAVNEGA NAROČILA

Če bo kupec spremenil nabavno naročilo, boste v aplikaciji WOI prejeli spremenjeno nabavno naročilo. Če je nabavno naročilo spremenjeno, morate spremenjeno nabavno naročilo sprejeti, preden ga lahko fakturirate. Prosimo, ne spreglejte, da morajo biti vse vrstične postavke sprejete tudi v primeru, če boste za fakturo uporabili le eno postavko nabavnega naročila.

"Novih" nabavnih naročil (nespremenjenih naročil), ni potrebno sprejeti

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Home Products	Services & industry solutions	Spremembe nabavnega naročila
Web Order and Invoice (WOI) News WOI terms and conditions Purchase orders Invoices and credits Rejected invoices Remittance advices Protocol reports Invoice outsourcing agreement Supplier profile	Global procurement > Procurement > Purchase orders > Purchase orders > Change summary Basic purchase order information Buying company name Purchase order number Purchase order date Last change date Search criteria	Spremembe nabavnega naročila Na tej strani si lahko ogledate vse spremembe nabavnega naročila. S klikom na povezavo "Nazaj" se lahko vrnete na prejšnjo stran. ation IBM France GP 4601930214 11/Oct/2007 at 01:00 24/Dec/2007 at 20:37
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Remittance advices	Purchase order number	4601930214
Protocol reports	Purchase order date	11/Oct/2007 at 01:00
Invoice outsourcing agreement	Last change date Status	24/Dec/2007 at 20:37 Not Viewed, Not accepted, Changed
Supplier profile	Currency	EUR
Customer care		
Feedback		
Help	Purchase order item number	00001
Contacts	Quantity ordered	1
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Purchase order terms and conditions	Unit price Extended price	guino "Sprejmeni to postavko .
	Brief description	MISE EN OEUVRE IP TELEPHONY
Related links • Supply portal • IBM Privacy	Requisition tracking number Requisition item number	E3TLHG002L 0
Statement	Schedule of delivery	
 Instructions for exports to IBM 	Delivery date Deliver	ry time Request quantity
	2007-10-18	1.00000
	l accept this item	I do not accept this item
	Contact information Bo	orislav Nikitov
	Phone 35	59-24039567



Sprememba nabavnega naročila je sedaj bila sprejeta. Pomaknite se navzdol po strani.

Supplier profile	Last change date	24/Dec/2007 at 20:37					
Customer care	Status	Not viewe	d	Help			
Feedback							
Help							
Contacts							
Glossary	Supplier	TEST SUDDI					
Resource links	Supplier name	LIMITED	LIEK				
Purchase order terms and conditions	Supplier number	10002361	78	Help			
Related links • Supply portal	Payment information		Spremembe nabavnega naročila Ker je bilo spremenjeno nabavno naročilo sprejeto, imate sedaj možnost izdelave fakture.				
IBM Privacy Statement Instructions for exports to IBM	Currency Exchange rate Payment terms View change summar	EUR 1.00000 Net due 4					
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Purchase order item number	Item status	Purchase order date	Brief description	Quantity ordered	Unit of measure	Basis of unit price	Unit	Extended price	
00001	Not Viewed,	24/Dec/2007 at 20:37	MISE EN OEUVRE IP	1	PCE	1.00	54,413.00	54,413.00	

FAKTURE IN KREDITI

Ko izdelujete novo fakturo ali kredit, morate vedno začeti pri nabavnem naročilu.

Exercise Support & downloads My account Home Products Services & industry solutions Support & downloads My account Clobal procurement > Procurement portal > Web Order and Invoice (WOI) > Clobal procurement > Procurement portal > Web Order and Invoice (WOI) > Preb Order and Invoice Fakture in krediti Test order and Invoice (WOI) > View dinem primeru boste izdelali vzorčno fakturo iz nabavno naročilo s številko 4602073806. Da to storite, najprej izberite naročilo. The desired Purchase orders Nationa naročilo s številko 4602073806. Da to storite, najprej izberite naročilo. Testure in krediti Select all Select all Select all Select all Select all Select results Simulate create invoice from purchase order Heip Purchase order search results Heip Heip Heip Simulate create invoice from purchase order Heip Heip Heip Purchase of der search results Item (s) accepted fature i accepted for the dosise at 01:00 Viewed 1 item (s) accepted order item forditi at 01:00 Money order in number 1000295660 IBM Belgium 18/Oct/2005 Viewed 1 item (s) accepted of 1 Item for 11 Item for 11						1	I reland [char	nge] Terms	of use	
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Invoices and credits	Help
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About IBM Privacy	Project management and engineering Select all Help Simulate continue Back Contact	Can Faktur X Can To je , Znesk	PCE) re in krediti ina / Do tega trenutka riran znesek "števec", ki beleži količine in te vaših faktur.	Select one- 0% 2.73% 3% 1% Luxembor 6% 6% Luxembor 12% 15% Luxembor 15% Luxembor	e in krediti stopnja: te morali izbrati davčno stopn za blago/storitve, ki jih ate. Prosimo, ne spreglejte, d do v nekaterih primerih na vo o davčne stopnje, ki v vaši ne veljajo.	njo Ja Dijo

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Name*	Contact Person	/			
Communications method*	Contact by E-mail 💟	/	Fakture in krediti	ěo	
Phone number or e-mail*	contact@company.com		kontaktne informacije. Te k	odo e se	
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Address2		primerov bodo ta polja že izpolnjena.
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City	BRUXELLES	
District		
State/Region/Province	✓	
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Bill to address		
Country/Region	Belgium(BE)	
Name/Address	IBM Belgium nv/sa	
Address1	Avenue du Bourget (Iaan) 42	Fakture in krediti
Address2	Avenue de Boarger (realit) 42	Podrobnosti tega naslova ne morete
Address3		spreminjati.
Address4		
PO box		
City	Bruxelles/Brussel	
District		
State/Region/Province		
Postal code	B-1130	

Ship to address		
Country/Region*	Belgium(BE)	
Name/Address*	IBM	Fakture in krediti
Name2		To je odpremni naslov. Če se naroča blago, bo to enako kot
Address1	Bourgetlaan 42	naslov za dostavo.
Address2		
Address3	Attn: Mathieu, Anouchk	Fakture in krediti Oddaj: S tem gumbom pošljite fakturo IBM-u
Address4		Shrani kot osnutek: S tem gumbom boste shranili fakturo brez predlozitve. Shranjene fakture lahko poiščete v razdelku "Fakture in krediti" na glavnem zaslonu WOI.
PO box		ime, naslov itd.). Ko so enkrat shranjene, bodo te informacije samodejno prikazane na vseh nasledniih fakturah.
City	Brussel	Prekliči: S tem gumbom ne boste ne shranili, niti predložili fakture. Vodil vas bo neposredno na glavni zaslon WOI.
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State/Region/Province	Vlaams Brabant(VBR)	
Postal code*	1130	
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Web Order and Invoice (WOI) News WOI terms and conditions Purchase orders	Global procurement > Procurement portal > Web Order and Invoice (WOI) > Invoices and credits Confirm submission (BE) Note - This browser session will be terminated if there is no activity within 30 minutes. As a reminder, you are responsible for storing a copy of the invoice for
Invoices and credits	audit purposes. Please print a copy of the invoice, or download an electronic copy of the invoice for future reference.
Rejected invoices Remittance advices Protocol reports Invoice outsourcing agreement Supplier profile Customer care Feedback Help Contacts Glossary Resource links	Purchase order number 4602073806 Supplier invoice date 05 August 2008 Supplier invoice number 12345678TEST Invoice total 4,501.20 (EUR) Exchange rate 1.00000 Warning messages : Message 1: The item text for item 001 has not been edited. Co-contractant statement No Tax to pay by the co-contractant. VAT Code art 51§ 2 Image: Simulate Ok Image: Simulate ok and print Image: Simulate Ok Image: Simulate ok and print
Purchase order terms and conditions Related links • IBM Privacy Statement • Supply portal	Fakture in krediti Na tem zaslonu bo sistem od vas zahteval, da potrdite predložitev fakture IBM-u. Za predložitev fakture kliknite na gumb "Potrdi".

Instructions for exports

Faktura je zdaj poslana IBM-u, vi pa ste se vrnili na glavni zaslon WOI. Shranjene in/ali poslane fakture lahko prikličete s klikom na "Fakture in krediti".

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Web Order and I (WOI)	nvoice	Invo	oices a	nd cr	edits					
News		This \	Neb page sup	ports the	creation of	new invoices or	credits to the l	uvina		
WOI terms and conditions		comp	any. In additi bany identifyi	on, previo ng the ap	propriate s	earch criteria.	credits may be	Jaying		
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Home Products	Services & industry solutions Support & dow	vnloads My	/ account
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Web Order and Invoice (WOI)	Supplier profile		
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Supplier profile	GMT Dublin,Lisbon, London (GMT)	×	določale časovne žige dokumentov, ki bodo
Customer care	Set e-mail alert*		prikazani na vasem zasionu woi.
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Help		obvest	te v svoj "nabiralnik WOI" prejeti ilo e-pošte, ko boste prejeli nove
Contacts	Distribution list for e-mail alerts	dokum	ente (kot so nabavna naročila), izberite
Glossary	user1@company.com, user2@company.com	elektro	st "Da", v spodnje polje vnesite zeleni nski naslov, kamor naj bodo poslana
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S klikom na gumb "Shrani spremembo profila" shranite svoj profil

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Contacts	Purchase orders	Supplier profile	workstation to
Glossary	Sort, search, list, accept, reject	View and change your supplier	uccess wor.
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Web Order and Invoice (WOI) News WOI terms and conditions	Global procurement > Procurement portal > Web Order and Invoice (WOI) > Protocol reports Create The fields indicated with an asterisk (*) are required.
Purchase orders Invoices and credits Rejected invoices	Buying company name*IBM United Kingdom GPImage: Company Company name*Purchasing tax entity*United Kingdom GB107328000Image: Company Company name*
Remittance advices Protocol reports Invoice outsourcing agreement Supplier profile	Administrative contact Name* Communications method* Contact by E-mail
Customer care Feedback Help	Invoice submission date range
Contacts Glossary Resource links	Start date* 01 v / Jun v / 2008 v Poročila o protokolu Za vaše poročilo morate izbrati datum začetka in konca. End date* 30 v / Jun v / 2008 v Image: Control of the second
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Related links Supply portal IBM Privacy Statement Instructions for exports to IBM 	Simulate submit X Cancel → Reset Help Poročila o protokolu Kliknite na gumb "Predloži", da ustvarite poročilo o protokolu.

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Protocol reports	Phone number or e-mail	newuser@company.com	
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Purchase order	Address1	PO Box 41	
terms and conditions	Address2	North Harbour	
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Purchase orders	Generation method	Automatic				
Invoices and credits	Batch number	67				
Rejected invoices	Batch sequence number	44 IBM Natharlanda CD				
Remittance advices	Buying company name	IBM Netherian				
Protocol reports						
Invoice outsourcing agreement	Administrative contact	New User				
Supplier profile	Communications method	Contact by E-mail				
Customer care	Phone number or e-mail	newuser@cor	npany.com			
Feedback	Supplier number	1000058853				
Help						
Contacts						
Glossary	Invoice submission date					
Resource links	Start date	01 June 2008				
Purchase order terms and conditions	End date	30 June 2008				

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- Instructions for exports to IBM

Bill to address

Name/Address

Name2

Address1

Address2 Address3 PO box City District Postal code

Country/Region

IBM Netherlands IBM Nederland BV Johan Huizingalaan 765

Amsterdam

Netherlands(NL)

1066 VH

Poročila o protokolu Tu lahko najdete podrobnosti o podjetju tako kupca kot tudi tistega, ki izvaja fakturiranje. Prosimo, znova se pomaknite navzdol.

Buying company tax information

Buying company VAT number	NL001475253B01
Protocol report create date	04 July 2008
Protocol software version number	002

Invoice issuer address

Name/Address	TEST SUPPLIER				
Name2					
Address1					
Address2					
Address3					
PO box	1083				
City	NIEUWEGEIN				
District					
Postal code	3430 BB				
Country/Region	Netherlands(NL)				

Supplier tax information

Supplier VAT number NL00000000B00

EUR

Previously reported	Document type	Supplier invoice number	Supplier invoice date	Submission date/time	Sent date/time	Net amount	Tax amount	NCU tax amount	Exchange rate	Gross amount
				Credit total		0	0	0		0
	Invoice	4561044519A	13/May/2008	18/Jun/2008 at 09:33	18/Jun/2008 at 09:35	4,306.20	818.18	818.18	1.00000	5,124.38
	Invoice	4561044968	30/Jun/2008	30/Jun/2008 at 17:56	30/Jun/2008 at 18:05	549.00	104.31	104.31	1.00000	653.31
				Invoice total		4,855.20	922.49	922.49		5,777.69
				Balance		4,855.20	922.49	922.49		5,777.69
Count of credits/invoices for NL00000000800Poročila Tu boste našli sez poslani v V država zavezujo				ila o protokolu ste za dejansk seznam faktur ni v obdobju p vah, kjer so po ujoča, lahko ca	o poročilo in kreditov oročanja. oročila o p arina in dru	o protoko /, ki so bil protokolu j ugi organi	olu i pravno od			

Download report to my computer

Help

vas zahtevajo izdelavo takega poročila.
Supplier tax information

Invoice	6791006320		Constitution of the				amount	Tutte	amount
Invoice	6791006320		Credit total		0	0	0		0
		30/Sep/2006	02/Oct/2006 at 08:02	02/Oct/2006 at 08:05	2,635.00	516.46	516.46	1.00000	3,151.46
			Invoice total		2,635.00	516.46	516.46		3,151.46
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