

WEB ORDER AND INVOICE EDUKACIJSKI MATERIJAL

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KAKO SE PRIJAVITI NA WOI

Link: <https://www-01.ibm.com/procurement/esi/>

**Supply Portal
overview**

Kad se želite prijaviti na WOI aplikaciju, prvo morate otići na Web stranice Portala IBM nabave (www.ibm.com/procurement/esi). Na toj stranici (prikazanoj ovdje) kliknite na vezu „Moj portal, Moje funkcije“ da se prijavite.

Se
My
Fu
Pu

News,
announcements, etc.

Contact information

Help

Feedback

Related links

- IBM registration
- Change password
- Forgot password
- Global Procurement
- Global help desk
- Other application help
- Import compliance guidelines

Supply Portal overview

Welcome to the Supply Portal

This site is a single entry point for suppliers to access various strategic procurement applications.

- The [Public Portal](#) link to the left will lead you to a list of unrestricted procurement applications. **No action** is required to gain access to those applications.
- The [My Portal: My Functions](#) link to the left will lead you to a **customized** list of procurement applications and user functions. After clicking on this link, you will be asked for a user ID and password.
 - **First time users:** [Register](#) for your user ID and password at the **IBM registration** site. In the future, this will be your single identity for accessing IBM systems over the internet. If you already have an IBM registration user ID and password, you do not have to obtain another.
- Once you have access to 'My Portal: My Functions', the '**User functions**' will allow you to complete administrative tasks, such as requesting access to a specific procurement application or changing your user profile.

Supply Portal overview

Select a language

My Portal: My Functions

Public Portal

News, announcements, etc.

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- Global Procurement
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Supply Portal overview

Prva posjeta u WOI

Dobit ćete korisničko ime i lozinku prilikom registracije za WOI aplikaciju. Registracija se obavlja na stranici Portala IBM nabave: www.ibm.com/procurement/esi

Kad se prijavljujete na stranice Portala nabave, zatražit će vas korisničko ime i lozinku.

Za više informacija o registriranju u WOI, molim preuzmte modul pomoći aplikacije Portala nabave ili kontaktirajte WOI Odjel za pomoć.

Welcome to the

Connect to www-01.ibm.... ? X

This site is a single sign-on point for many IBM procurement applications.

The Public Portal is a single sign-on point for many IBM procurement applications.

The My Portal is a single sign-on point for many IBM procurement applications. You will be asked for a user name and password.

First time users must register their IBM system ID and password.

Remember my password

User name: test@companyname.com

Password: *****

OK Cancel

Unesite željeno korisničko ime i pritisnite tabulator.

applications.

customized list of this link, you will be

Molim unesite lozinku po vašem izboru i kliknite tipku „OK”

- Once you have access to 'My Portal: My Functions', the '**User functions**' will allow you to complete administrative tasks, such as requesting access to a specific procurement application or changing your user profile.

**Supply Portal
overview****Select a language****My Portal: My
Functions****Public Portal****News,
announcements, etc.****Contact information****Help****Feedback****Related links**

- IBM registration
- Change password
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- Global Procurement
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- Import compliance guidelines

My Portal: My Functions

Kad ste se prijavili na stranici Portal nabave,
kliknite „Web Order and Invoice”.



Hello, Test User

This is your customized page of procurement user functions and applications.

User functions

Function family	Function	Function
Search	<ul style="list-style-type: none">• Display Application News• Report Generation	<ul style="list-style-type: none">• User
User	<ul style="list-style-type: none">• Modify App Access• Remove App. Access• Remove User from Portal	<ul style="list-style-type: none">• Request App. Access• Update Profile

Applications

Application name	Application description	Application news/expanded description
Restricted/Unrestricted		
Emptoris Sourcing Portfolio	Emptoris Sourcing Portfolio provides the solution for Global Application for Procurement Sourcing.	News
Supplier Resource Manager	SRM-Replenishment tool for Packaging and non MRP commodities	News
Supply Chain Process Manager (SCPM)	Strategic Web-based tool for supply collaboration, supply assessment and materials replenishment	News
Enrollable		
Web Order and Invoice	Web Order and Invoice	News

Global procurement > Procurement portal >

Web Order and Invoice (WOI)

Welcome newuser@company.com to WOI

If you are not newuser@company.com [click here](#) to return to the supply portal

Kada pristupate WOI aplikaciji po prvi put, zatražit će od vas da prihvativate Odredbe i uvjete najnovijeg Ugovora o eksternalizaciji fakturiranja. Molim, obratite pažnju na sljedeće:
Morate imati odgovarajuću razinu pristupa da prihvativate odredbe i uvjete.
Kada nova verzija Odredbi i uvjeta postane dostupnom, bit će vam predstavljena dotična verzija. Morate uvijek prihvativati najnoviju verziju odredbi i uvjeta.
Svi IBM dobavljači moraju prihvativati Odredbe i Uvjete da bi se registrirali za pristup na WOI.
Ako imate pitanja o Odredbama i Uvjetima, molim kontaktirajte WOI Odjel za pomoć

Purchase orders
Sort, search, list and print purchase orders. Create advance notifications and invoices from purchase orders.

Invoices and credits
Sort, search, list, save (as default or draft), update, submit, print, and delete invoices. Also create invoices from scratch.

Rejected invoices
Sort, search, list, delete, and print rejected invoices.

Remittance advices
Sort, search, list, delete, and print remittance advices.

Nakon što prihvativate Odredbe i Uvjete, vidjet ćete ekran WOI (dobavljača).

Workstation to access WOI.

Feedback
Send comments or questions to the site managers.

Help
Get help in using WOI, including overview information on the application and a "how to" index.

Contacts
View information about how to contact people for assistance or additional information on WOI.

Glossary
View the application glossary of

Web Order and Invoice (WOI)

News

WOI terms and conditions

Purchase orders

Invoices and credits

Rejected invoices

Remittance advices

Protocol reports

Invoice outsourcing agreement

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Resource links

Purchase order terms and conditions

Related links

- Supply portal
- IBM Privacy Statement
- Instructions for exports to IBM

NARUDŽBE – PRETRAŽIVANJE I SORTIRANJE

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Global procurement > Procurement portal >

Web Order and Invoice (WOI)

Welcome newuser@company.com to WOI

If you support Web for purchase orders, you can manage generated purchase orders. It also allows suppliers to invoice for goods and services.

Trenutno se pokazuje WOI početna stranica. Da započnete rad s narudžbama, molim kliknite „Narudžbe”.
Napomena: "Narudžbe" se odnose na oboje, Narudžbe i Promjene narudžbi".

management of generated purchase orders. It also allows suppliers to invoice for goods and services.

privacy, once you have finished using WOI, you must shut down all web browser windows so that you will be logged off the IBM Internet Password system. Otherwise, some other person could use your workstation to access WOI.

Latest news items

There is no current news to report.

Site navigation

WOI terms and conditions	Invoice outsourcing agreement
View and print WOI terms and conditions.	View and print invoice outsourcing agreement.
Purchase orders	Supplier profile
Sort, search, list, accept, reject and print purchase orders. Also, create advance shipment notifications and invoices from purchase orders.	View and change your supplier profile.
Invoices and credits	Feedback
Sort, search, list, save (as default or draft), update, submit, print, and delete invoices. Also create invoices from scratch.	Send comments or questions to the site managers.
Rejected invoices	Help
Sort, search, list, delete, and print rejected invoices.	Get help in using WOI, including overview information on the application and a "how to" index.
Remittance advices	Contacts
Sort, search, list, delete, and	View information about how to contact people for assistance or additional information on WOI.
Glossary	Glossary

Purchase orders

Related links

- Supply portal
- IBM Privacy Statement
- Instructions for exports to IBM

Purchase orders

Naći ćete funkcije pretraživanja unutar cijele WOI aplikacije. Koristite funkcije pretraživanja da pronađete dokumente koje tražite.

Identify the appropriate search criteria below list of purchase orders.

Search on

Search for

Status

Not viewed

Go

Help

Open

View printer friendly

Help

Simulate create invoice from purchase order

Help

Purchase order search results

	Purchase order number	Supplier number	Buying company name	Original purchase order date	Last change date	Status	Accepted purchase order item changes	Invoicing status
<input type="radio"/>	4601930214	1000236178	IBM France GP	11/Oct/2007 at 01:00	24/Dec/2007 at 20:37	Not viewed	0 item(s) accepted of 2 Item total	
<input type="radio"/>	4601976352	1000236178	IBM France GP	02/Jan/2008 at 01:00		Not viewed	0 item(s) accepted of 1 Item total	
<input type="radio"/>	4602026757	1000018468	IBM Germany GP	11/Mar/2008 at 01:00	12/Mar/2008 at 16:50	Not viewed	0 item(s) accepted of 9 Item total	

Related links

- IBM Privacy Statement
- Supply portal
- Instructions for exports to IBM

Traži u – izaberite kriterij pretraživanja

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Global procurement > Procurement portal > Web Order and Invoice (WOI) >

Purchase orders

Identify the appropriate search criteria below in order to search for purchase orders.

Traži u: ova funkcija vam dopušte da pretražujete određena polja unutar dokumenata (kao što su datumi).

Search on

Status
Select all
Purchase order number
Supplier number
Buying company name
Corporation name
Original purchase order date
Last change date
Status

Search for

Not viewed Go Help

friendly Help

from purchase order

Help

Purchase order search results

	Purchase order number	Supplier number	Buying company name	Original purchase order date	Last change date	Status	Accepted purchase order item changes	Invoicing status
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<input type="radio"/>	4602026757	1000018468	IBM Germany GP	11/Mar/2008 at 01:00	12/Mar/2008 at 16:50	Not viewed	0 item(s) accepted of 9 Item total	

Related links

- IBM Privacy Statement
- Supply portal
- Instructions for exports to TRM

Traži ovo – uvodi određene parametre pretraživanja

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Global procurement > Procurement portal > Web Order and Invoice (WOI) >

Purchase orders

Identify the appropriate search list of purchase orders.

Traži ovo: ova funkcija vam dopušta da izaberete i unesete određene parametre pretraživanja. U ovom primjeru, funkcija pretraživanja vratit će samo „Pregledane“ narudžbe.

Search on

Status

Search for

Not viewed

Not viewed

Viewed

Open View printer friendly Help

Simulate create invoice from purchase order

Purchase order search results

	Purchase order number	Supplier number	Buying company name	Original purchase order date	Last change date	Status	Accepted purchase order item changes	Invoicing status
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<input type="radio"/>	4601976352	1000236178	IBM France GP	02/Jan/2008 at 01:00		Not viewed	0 item(s) accepted of 1 Item total	
<input type="radio"/>	4602026757	1000018468	IBM Germany GP	11/Mar/2008 at 01:00	12/Mar/2008 at 16:50	Not viewed	0 item(s) accepted of 9 Item total	

Naslovi stupaca – osnovne informacije o narudžbama

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Purchase orders

Identify the appropriate search criteria below in order to display the desired list of purchase orders.

Search on: Status: Not viewed Go Help

Open View

Na vrhu popisa dokumenata, možete vidjeti naslove stupaca.

Simulate create invoice from purchase order

Help

Purchase order search results

Purchase order number	Supplier number	Buying company name	Original purchase order date	Last change date	Status	Accepted purchase order item changes	Invoicing status
4601930214	1000236178	IBM France GP	11/Oct/2007 at 01:00	24/Dec/2007 at 20:37	Not viewed	0 item(s) accepted of 2 Item total	
4601976352	1000236178	IBM France GP	02/Jan/2008 at 01:00		Not viewed	0 item(s) accepted of 1 Item total	
4602026757	1000018468	IBM Germany GP	11/Mar/2008 at 01:00	12/Mar/2008 at 16:50	Not viewed	0 item(s) accepted of 9 Item total	
4602066170	1000018468	IBM Germany GP	10/May/2008 at 01:00		Not viewed	0 item(s) accepted of 3 Item total	

Poredajte narudžbe uzlaznim ili silaznim redoslijedom po različitim kriterijima

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Identify the appropriate search criteria below in order to display the desired list of purchase orders.

Search on **Search for**

Status: Not viewed **Go** Help

Open View pr Simulate create inv

Možete koristiti ove strelice za sortiranje popisa dokumenata uzlaznim ili silaznim redoslijedom.

Purchase order number	Supplier number	Buying company name	Original purchase order date	Last change date	Status	Accepted purchase order item changes	Invoicing status
4601930214	1000236178	IBM France GP	11/Oct/2007 at 01:00	24/Dec/2007 at 20:37	Not viewed	0 item(s) accepted of 2 Item total	
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4602026757	1000018468	IBM Germany GP	11/Mar/2008 at 01:00	12/Mar/2008 at 16:50	Not viewed	0 item(s) accepted of 9 Item total	

Pogledajte sve stranice narudžbi

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Identify the appropriate search criteria below in order to display the desired list of purchase orders.

Search on **Search for**

Status: Not viewed [Go](#) [Help](#)

[Open](#) [View print](#) [Simulate create invoice](#)

Na dnu stranice možete vidjeti veze na sljedeće stranice popisa.

[Help](#)

	Purchase order number	Supplier number	Buying company name	Original purchase order date	Last change date	Status	Accepted purchase order item changes	Invoicing status
4601930214	1000236178	IBM France GP	11/Oct/2007 at 01:00	24/Dec/2007 at 20:37	Not viewed	0 item(s) accepted of 2 Item total		
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4602066170	1000018468	IBM Germany GP	10/May/2008 at 01:00		Not viewed	0 item(s) accepted of 3 Item total		
4602102429	1000018468	IBM Germany GP	11/May/2008 at 01:00		Not viewed	0 item(s) accepted of 1 Item total		

[1](#) [2](#) [3](#) [4](#) | [Next](#)
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FUNKCIJE NARUDŽBE

Kupac (IBM) će poslati narudžbe prodavaču upotrebom WOI aplikacije. Prodavač može prihvati/odbiti i fakturirati ove narudžbe upotrebom WOI.

Dostupnost tipki/funkcija ovisi o vašoj razini pristupa. Za više informacija o ulogama za pristup, molim, otidite na modul pomoći aplikacije Portala nabave.

The screenshot shows the IBM WOI portal interface. The top navigation bar includes links for Ireland [change], Terms of use, Home, Products, Services & industry solutions, Support & downloads, and My account. The main menu on the left lists options like News, WOI terms and conditions, Purchase orders, Invoices and credits, Rejected invoices, Remittance advices, Protocol reports, Invoice outsourcing agreement, Supplier profile, Customer care, Feedback, Help, Contacts, Glossary, Resource links, Purchase order terms and conditions, and Related links (IBM Privacy Statement, Supply portal, Instructions for exports to IBM). The current page is Global procurement > Procurement portal > Web Order and Invoice (WOI) > Purchase orders. The search bar allows filtering by Status (Not viewed), with a 'Go' button and a 'Help' link. Below the search bar, a tooltip box contains the text: "Otvori: koristite ovu tipku da otvorite/pogledate narudžbu. Jednom kada se otvori narudžba, možete narudžbu /prihvati/odbiti/ispisati ili fakturirati." A red circle highlights the 'Open' button next to the 'View printer friendly' button. The main content area displays a table titled 'Purchase order search results' with columns: Purchase order number, Supplier number, Buying company name, Original purchase order date, Last change date, Status, Accepted purchase order item changes, and Invoicing status. Three rows of data are shown:

	Purchase order number	Supplier number	Buying company name	Original purchase order date	Last change date	Status	Accepted purchase order item changes	Invoicing status
<input type="radio"/>	4601930214	1000236178	IBM France GP	11/Oct/2007 at 01:00	24/Dec/2007 at 20:37	Not viewed	0 item(s) accepted of 2 Item total	
<input checked="" type="radio"/>	4601976352	1000236178	IBM France GP	02/Jan/2008 at 01:00		Not viewed	0 item(s) accepted of 1 Item total	
<input type="radio"/>	4602026757	1000018468	IBM Germany GP	11/Mar/2008 at 01:00	12/Mar/2008 at 16:50	Not viewed	0 item(s) accepted of 9 Item total	

Kako ispisati narudžbu

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Purchase orders

Identify the appropriate search criteria below in order to display the desired list of purchase orders.

Search on **Search for**

Status Not viewed Help

Open View printer friendly Help

Simulate create invoice from purchase order

Pogled prilagođen pisaču: koristite ovu tipku da prikažete narudžbu u obliku koji se lako može ispisati.

Purchase order search results								
	Purchase order number	Supplier number	Buying company name	Original purchase order date	Last change date	Status	Accepted purchase order item changes	Invoicing status
<input type="radio"/>	4601930214	1000236178	IBM France GP	11/Oct/2007 at 01:00	24/Dec/2007 at 20:37	Not viewed	0 item(s) accepted of 2 Item total	
<input checked="" type="radio"/>	4601976352	1000236178	IBM France GP	02/Jan/2008 at 01:00		Not viewed	0 item(s) accepted of 1 Item total	

Kako započeti s kreiranjem računa iz prethodno prihvaćene narudžbe

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Purchase orders

Identify the appropriate search criteria to list of purchase orders.

Kreiraj račun iz narudžbe: koristite ovu tipku da započnete proces kreiranja računa. Možete kreirati račune samo iz prihvaćenih narudžbi. Upotreba ove tipke bit će objašnjena.

Search on Search for

Status Not viewed Go Help

Open View printer friendly Help

Simulate create invoice from purchase order

Purchase order search results

	Purchase order number	Supplier number	Buying company name	Original purchase order date	Last change date	Status	Accepted purchase order item changes	Invoicing status
<input type="radio"/>	4601930214	1000236178	IBM France GP	11/Oct/2007 at 01:00	24/Dec/2007 at 20:37	Not viewed	0 item(s) accepted of 2 Item total	
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<input type="radio"/>	4602026757	1000018468	IBM Germany GP	11/Mar/2008 at 01:00	12/Mar/2008 at 16:50	Not viewed	0 item(s) accepted of 9 Item total	

Kako provjeriti status narudžbe

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Identify the appropriate search criteria below in order to display the desired list of purchase orders.

Search on

Search for

Status

Not viewed

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Kućica „Status” pokazuje da li je narudžba već pogledana.

 Open View printer friendly

Help

 Simulate create invoice from purchase order

Purchase order search results

Help

	Purchase order number	Supplier number	Buying company name	Original purchase order date	Last change date	Status	Accepted purchase order item changes	Invoicing status
<input type="radio"/>	4601930214	1000236178	IBM France GP	11/Oct/2007 at 01:00	24/Dec/2007 at 20:37	Not viewed	0 item(s) accepted of 2 Item total	
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<input type="radio"/>	4602026757	1000018468	IBM Germany GP	11/Mar/2008 at 01:00	12/Mar/2008 at 16:50	Not viewed	0 item(s) accepted of 9 Item total	
<input type="radio"/>	4602066170	1000018468	IBM Germany GP	10/May/2008 at 01:00		Not viewed	0 item(s) accepted of 3 Item total	

Kako ispisati narudžbu

Purchase orders

Možete pogledati narudžbu prije nego što ju prihvivate ili fakturirate. Da to učinite, izaberite narudžbu i kliknite tipku „Pogled prilagođen pisaču”.

Search on**Search for**

Status

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 Simulate create invoice from purchase order

Help

Purchase order search results

	Purchase order number	Supplier number	Buying company name	Original purchase order date	Last change date	Status	Accepted purchase order item changes	Invoicing status
<input type="radio"/>	4601930214	1000236178	IBM France GP	11/Oct/2007 at 01:00	24/Dec/2007 at 20:37	Not viewed	0 item(s) accepted of 2 Item total	
<input checked="" type="radio"/>	4601976352	1000236178	IBM France GP	02/Jan/2008 at 01:00		Not viewed	0 item(s) accepted of 1 Item total	
<input type="radio"/>	4602026757	1000018468	IBM Germany GP	11/Mar/2008 at 01:00	12/Mar/2008 at 16:50	Not viewed	0 item(s) accepted of 9 Item total	

Related links

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Kako otvoriti narudžbu

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Identify the appropriate search criteria below in order to display the desired list of purchase orders.

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O Purchase order number Supplier number Buying company name Original purchase order date Last change date Status Accepted purchase order item changes Invoicing status

	Purchase order number	Supplier number	Buying company name	Original purchase order date	Last change date	Status	Accepted purchase order item changes	Invoicing status
<input type="radio"/>	4601930214	1000236178	IBM France GP	11/Oct/2007 at 01:00	24/Dec/2007 at 20:37	Not viewed	0 item(s) accepted of 2 Item total	
<input checked="" type="radio"/>	4601976352	1000236178	IBM France GP	02/Jan/2008 at 01:00		Not viewed	0 item(s) accepted of 1 Item total	
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O Purchase order number Supplier number Buying company name Original purchase order date Last change date Status Accepted purchase order item changes Invoicing status

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Purchase orders

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Sada kad ste izabrali narudžbu, kliknite tipku „Otvori” da ju pogledate.

Criteria below in order to display the desired

Search on

Search for

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Simulate create invoice from purchase order

Help

Purchase order search results

	Purchase order number	Supplier number	Buying company name	Original purchase order date	Last change date	Status	Accepted purchase order item changes	Invoicing status
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Purchase orders

Details

Detalji narudžbe
Kad ste otvorili narudžbu, vidjet ćete ekran kao što je ovaj dolje. Tipke/opcije koje su vam dostupne ovise o narudžbi i vašoj razini pristupa (pristupnoj ulozi).

Basic purchase order information

Buying company name	IBM Germany GP
Purchase order number	4602008123
Original purchase order date	13/Feb/2008 at 01:00
Status	Not viewed
	Help

Supplier

Supplier name	TEST SUPPLIER
Supplier number	1000236178
	Help

Payment information

Currency	EUR
Exchange rate	1.00000

Related links

- Supply portal
- IBM Privacy Statement

Global procurement > Procurement portal > Web Order and Invoice (WOI)

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Details

Detalji narudžbe

Na vrhu ekrana, vidjet ćete opće informacije kao što su broj narudžbe, datum, itd.

Detalji o stvarnoj narudžbi mogu se naći na dnu ekrana. Molim, kližite sada dolje.

Basic purchase order information

Buying company name IBM Germany GP

Purchase order number 4602008123

Original purchase order date 13/Feb/2008 at
01:00

Status Not viewed

[Help](#)**Detalji narudžbe****Informacije o plaćanju**

Valuta: EUR, ovo ovisi o zemlji u kojoj se nalazi vaše poduzeće.

Tečaj valute: tečaj valute za valute računa i narudžbe.

Uvjeti plaćanja: broj dana unutar kojih će IBM platiti nakon primitka valjanog računa.

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Invoice (WOI)****News****WOI terms and
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Payment information

Currency EUR

Exchange rate 1.00000

Payment terms Net due 45 days

Related links

- Supply portal
- IBM Privacy Statement
- Instructions for exports to IBM

Payment information

Currency EUR

Exchange rate 1.00000

Payment terms

View of items list [PO total](#)[Set as preferred view](#)

Detalji narudžbe

Pogled na stavke:

Ovdje ćete naći informacije o robni/uslugama koje su bile naručene. U ovom slučaju, pogled na stavke prikazuje uzorak detalja.

Help

PO total items view

Purchase order item number	Item status	Purchase order date	Brief description	Quantity ordered	Unit of measure	Basis of unit price	Unit price	Extended price
00001	Not Viewed, Not accepted	14/Feb/2008 at 16:31	TEST C364T SWITCH RHS	1	PCE	1.00	1,757.80	1,757.80
00002	Not Viewed, Not accepted	14/Feb/2008 at 16:31	GBIC SFP SX MMF 550M LC CONN RHS	2	PCE	1.00	228.80	457.60
								Total extended price 2,215.40

Purchase order header text

Kako otvoriti liniju narudžbe

Related links

- Supply portal
- IBM Privacy Statement
- Instructions for exports to IBM

Payment information

Currency	EUR
Exchange rate	1.00000

Detalji narudžbe
Ova određena linija stavke nije bila pogledana i nije bila prihvaćena.
Da vidite više informacija o liniji stavke, kliknite na broj (00001).

5 days

PO total items view

Purchase order item number	Item status	Purchase order date	Brief description	Quantity ordered	Unit of measure	Basis of unit price	Unit price	Extended price
00001	Not Viewed, Not accepted	14/Feb/2008 at 16:31	TEST C364T SWITCH RHS	1	PCE	1.00	1,757.80	1,757.80
00002	Not Viewed, Not accepted	14/Feb/2008 at 16:31	GBIC SFP SX MMF 550M LC CONN RHS	2	PCE	1.00	228.80	457.60

Total extended price 2,215.40

Purchase order header text



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> Purchase orders > Purchase order details >

Purchase orders

Item detail

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Detalji narudžbe

Na ovom ekranu, nači ćeće više detalja o naručenoj robi/uslugama.

Na ovoj stranici uvijek ćeće naći detalje kao što su jedinična cijena, količine i opisi.

[Return](#)

[Purchase order item text](#)

Purchase order summary

Purchase order number	4602008123
Purchase order date	13/Feb/2008 at 01:00
Status	Not Viewed, Not accepted
Currency	EUR

Purchase order item number	00001
Quantity ordered	1
Unit of measure	PCE
Basis of unit price	1.00
Unit price	1,757.80
Extended price	1,757.80
Brief description	TEST C364T SWITCH RHS
Requisition tracking number	E42C59001L
Requisition item number	0

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Purchase order terms and conditions**Related links**

- Supply portal
- IBM Privacy Statement
- Instructions for exports to IBM

Purchase order item number 00001

Quantity ordered

Unit of measure

Basis of unit price

Unit price

Extended price

Brief description

Requisition tracking number E42C59001L

Requisition item number 0

Detalji narudžbe**Raspored isporuke:**

U ovim poljima, vidjet ćete datume isporuke (obavezno za – datume). U slučaju narudžbi usluga (npr: privremeno zapošljavanje osoblja, konzultantske usluge) datumi isporuke se mogu zanemariti.

Schedule of delivery

Delivery date	Delivery time	Request quantity
2008-02-28		1.00000

Buyer information

Contact information Elena Andreeva

Phone 35924009354

E-mail address elena.andreeva@bg.ibm.com

Ship to address information

Name/Address

Name2

Address1

Address2

Address3

Detalji narudžbe**Kontakt informacije:**

Ovdje ćete vidjeti kontakt informacije za osobe unutar IBM-a koje su zahtijevale robu/usluge.
Obratite se toj osobi ako imate pitanja/nedoumice koje se posebno tiču određene narudžbe.

Attn: Schwenne, Dirk

- Supply portal
- IBM Privacy Statement
- Instructions for exports to IBM

Schedule of delivery

Delivery date	Delivery time	Request quantity
2008-02-28		1.00000

Buyer information

Contact information
Phone
E-mail address

Detalji narudžbe

Informacije o adresi dostave:

Ovdje ćete naći adresu dostave. U slučaju narudžbe usluga (ne isporučuje se) ovo će sadržavati opću adresu IBM-a.

Ship to address information

Name/Address	S.M.A. Metalltech.GmbH&Co.KG
Name2	
Address1	Kar-Ferdinand-Braun-Str. 9
Address2	
Address3	Attn: Schwenne, Dirk
PO box	
City	Backnang
District	
State/Region/Province	Baden-Württemberg(08)
Postal code	71522
Country/Region	Germany(DE)
Internal recipient	Schwenne
Internal address	N/A

Schedule of pricing information

Unit price	Validity range start date	Validity range end date
1,757.80	13/Feb/2008	

Purchase order item text

Header text/Item text
TEST C364T SWITCH

Detalji narudžbe

Informacije o rasporedu određivanja cijene:

Za ugovore o cijenama koji su ograničenog trajanja, detalji određivanja cijene bit će prikazani u donjim poljima.

Molim, kližite na vrh stranice

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> Purchase orders > Purchase order details >

Purchase orders

Item Detalji narudžbe
Sad ste pogledali informacije o liniji stavke, kliknite vezu za „Povratak” da se vratite na glavnu stranicu narudžbe.

* Return

+ Purchase order item text

Purchase order summary

Purchase order number	4602008123
Purchase order date	13/Feb/2008 at 01:00
Status	Not Viewed, Not accepted
Currency	EUR

Purchase order item number	00001
Quantity ordered	1
Unit of measure	PCE
Basis of unit price	1.00
Unit price	1,757.80
Extended price	1,757.80
Brief description	TEST C364T SWITCH RHS
Requisition tracking number	E42C59001L
Requisition item number	0

Schedule of delivery

PROMJENE NARUDŽBE

Ako kupac promijeni narudžbu, primit ćete promijenjenu narudžbu u WOI aplikaciji. Kada se promijeni narudžba, morate prihvatići promijenjenu narudžbu prije nego ju možete fakturirati. Molim obratite pažnju na to da se sve linije stavki moraju prihvati iako ćete koristiti samo jednu stavku narudžbe za račun.

"Nove" narudžbe (nepromijenjene narudžbe) se ne trebaju prihvataći.

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Promjene narudžbe
Možete identificirati promijenjenu narudžbu po njezinom
datumu promjene.
"Nove" narudžbe nemaju datum promjene. U ovom primjeru,
narudžba broj 4601930214 je promijenjena narudžba. Molim,
izaberite narudžbu broj 4601930214.

Search on: Status

Open View printer friendly Help

Simulate create invoice from purchase order

Purchase order search results

Purchase order number	Supplier number	Buying company name	Original purchase order date	Last change date	Status	Accepted purchase order item changes	Invoicing status
4601930214	1000236178	IBM France GP	11/Oct/2007 at 01:00	24/Dec/2007 at 20:37	Not viewed	0 item(s) accepted of 2 Item total	
4601976352	1000236178	IBM France GP	02/Jan/2008 at 01:00		Not viewed	0 item(s) accepted of 1 Item total	
4602026757	1000018468	IBM Germany GP	11/Mar/2008 at 01:00	12/Mar/2008 at 16:50	Not viewed	0 item(s) accepted of 9 Item total	

Purchase orders

Web Order and Invoice (WOI)

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Identify the appropriate search criteria below in order to display the desired list of purchase orders.

Search on[Status](#)

Promjene narudžbe
Kliknite tipku „Otvori” da otvorite promjenjenu narudžbu.

[Open](#)[View printer friendly](#)[Help](#)[Simulate create invoice from purchase order](#)[Help](#)

Purchase order search results

Purchase order number	Supplier number	Buying company name	Original purchase order date	Last change date	Status	Accepted purchase order item changes	Invoicing status
4601930214	1000236178	IBM France GP	11/Oct/2007 at 01:00	24/Dec/2007 at 20:37	Not viewed	0 item(s) accepted of 2 Item total	
4601976352	1000236178	IBM France GP	02/Jan/2008 at 01:00		Not viewed	0 item(s) accepted of 1 Item total	

Kako prihvatiti promijenjenu narudžbu

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Return | Printable version | Purchase order header text

Basic purchase order information

Buying company name	IBM France GP
Purchase order number	4601930214
Original purchase order date	11/Oct/2007 at 01:00
Last change date	24/Dec/2007 at 20:37
Status	Not viewed

Help

Supplier

Promjene narudžbe
Da pogledate promjene na narudžbi,
kliknite „Pogled na sažetak promjena“.

Supplier name

Supplier number

1000236178

Help

Payment information

Currency	EUR
Exchange rate	1.00000
Payment terms	Net due 45 days

View change summary

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Related links

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- Instructions for exports to IBM

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> Purchase orders >

Purchase orders

[Change summary](#)

Promjene narudžbe
Na ovoj stranici možete pogledati bilo koje promjene napravljene na narudžbi. Kliknite vezu za „Povratak” da se vratite na prethodnu stranicu.

[Return](#)

Basic purchase order information

Buying company name	IBM France GP
Purchase order number	4601930214
Purchase order date	11/Oct/2007 at 01:00
Last change date	24/Dec/2007 at 20:37

Search criteria

View item	All
Change date	Current
Field name	All

Use search criteria to update list of changes. [Go](#) [Help](#)

[Help](#)

Changes

Purchase order item number	Change date	Field name	Value after change	Value before change
----------------------------	-------------	------------	--------------------	---------------------

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Related links

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 - IBM Privacy Statement
 - Instructions for exports to IBM

Payment information

Currency	EUR
Exchange rate	1.00000
Payment terms	Net due 45 days

 [View change summary](#)

Help

Promjene narudžbe

Da prihvate promjene, prvo morate otvoriti liniju staveke.

Da to učinite, kliknite broj linije stavke (00001).

ems view

Go

 Set as preferred view

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PO total items view

Purchase order item number	Item status	Purchase order date	Brief description	Quantity ordered	Unit of measure	Basis of unit price	Unit price	Extended price
00001	Not Viewed, Not accepted, Changed	24/Dec/2007 at 20:37	MISE EN OEUVRE IP TELEPHONY	1	PCE	1.00	54,413.00	54,413.00
00002	Not Viewed, Not accepted, Changed	24/Dec/2007 at 20:37	Suplement de transport	1	PCE	1.00	123.00	123.00
						Total extended price	54,536.00	

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- Instructions for exports to IBM

> Purchase orders > Purchase order details >

Purchase orders

Item detail

[Return](#)[Purchase order item text](#)

Purchase order summary

Purchase order number	4601930214
Purchase order date	11/Oct/2007 at 01:00
Last change date	24/Dec/2007 at 20:37
Status	Not Viewed, Not accepted, Changed
Currency	EUR

Purchase order item number 00001

Quantity ordered 1

Unit of measure

Basis of unit price

Unit price

Extended price

Brief description

Requisition tracking number E3TLHG002L

Requisition item number 0

Promjene narudžbe
Kliknite tipku „Prihvatom ovu
stavku” da prihvate promjene.

Schedule of delivery

Delivery date	Delivery time	Request quantity
2007-10-18		1.00000

Buyer information

Contact information Borislav Nikitov

Phone 359-24039567



United Kingdom

Search

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→ Select a country

Global procurement > Procurement portal > Web Order and Invoice (WOI) > Purchase orders > Purchase Order Detail:
>

Purchase orders

Confirm acceptance (CA)

Promjene narudžbe
Sada potvrdite vaše
prihvatanje klikom na tipku
„OK”.

**Web Order and Invoice
(WOI)**

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Purchase Order Number:

4600010469

Purchase Order Item Number:

00001

Click "OK" below to confirm acceptance of changes to this line item.

Ok

Cancel

Click here

Promjena narudžbe je sada prihvaćena. Na stranici kližite dolje

Supplier profile Last change date 24/Dec/2007 at 20:37
Customer care Status Not viewed [Help](#)

Supplier
Supplier name TEST SUPPLIER
Supplier number LIMITED
Supplier number 10002361

Related links

- Supply portal
- IBM Privacy Statement
- Instructions for exports to IBM

Payment information
Currency EUR
Exchange rate 1.00000
Payment terms Net due 45 days

[View change summary](#)
[Simulate create invoice from purchase order](#) [Help](#)

View of items list [PO total items view](#) [Go](#)
[Set as preferred view](#)

PO total items view [Help](#)

Purchase order item number	Item status	Purchase order date	Brief description	Quantity ordered	Unit of measure	Basis of unit price	Unit price	Extended price
00001	Not Viewed,	24/Dec/2007 at 20:37	MISE EN OEUVRE IP	1	PCE	1.00	54,413.00	54,413.00

RAČUNI I POTRAŽIVANJA

Kada kreirate novi račun ili potraživanje, uvijek morate početi od narudžbe.

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Purchase orders

Računi i potraživanja
U ovoj lekciji, kreirat ćete uzorak računa za narudžbu broj 4602073806.
Da to učinite, prvo izaberite narudžbu.

Računi i potraživanja
Sada kliknite tipku „Kreiraj račun iz narudžbe“ da započnete proces kreiranja računa.

Search on: Select all

Open View printer friendly Help

Simulate create invoice from purchase order

Purchase order search results

Purchase order number	Supplier number	Buying company name	Original purchase order date	Last change date	Status	Accepted purchase order item changes	Invoicing status
4602073806	1000295660	IBM Belgium BE0405912336	22/May/2008 at 01:00		Viewed	1 item(s) accepted of 1 Item total	
4601495201	1000295660	IBM Belgium BE0405912336	18/Oct/2005 at 01:00		Viewed	1 item(s) accepted of 1 Item total	Arrived

Related links

- IBM Privacy Statement

Global procurement > Procurement portal

Invoices and credits

Initial definitions (BE)

Note - This browser session will be terminated after 30 minutes.

The fields indicated with an asterisk (*) are required.

[Help](#)

Bill to name IBM Belgium BE0405912336

Purchase order number 4602073806

Purchase order date 22 May 2008

Supplier invoice date*

5 / August / 2008

Tax date*

5 / August / 2008

Invoice type*

--Select one--

--Select one--

Credit
Invoice

[Help](#)

Simulate continue

Računi i potraživanja

Datum računa: datum na računu, ovaj datum se može promijeniti, default datum je trenutni datum.

Datum poreza: datum nakon kojeg kupac može zatražiti povrat PDV-a. Nije neophodno da promijenite ovaj datum.

Tip računa: račun ili potraživanje. Unaprijed zadani parametar za ovo polje je "Račun". Kada želite kreirati odobrenje, tada odaberite "Odobrenje" u ovome polju.

eb Order and Invoice
(VOI)

Invoices and credits

Processing options (BE)

Note - This browser session will be terminated if there is no activity for 30 minutes.

The fields indicated with an asterisk (*) are required.

Bill to name IBM Belgium BE0405912336
Purchase order number 4602073806
Purchase order date 22 May 2008
Supplier invoice date 05 August 2008
Tax date 05 August 2008
Invoice type Invoice

Supplier invoice number* 12345678test

Currency EUR

Exchange rate 1.00000 EUR

Supplier number TEST SUPPLIER

Tax country Belgium-Domestic invoice

Copy purchase order items text to invoice items

Acceptable purchase order items. Mark to copy the purchase order item to the invoice

Purchase order item number	Brief description	Invoice item number	Invoice quantity	Unit of measure	Basis of unit price	Unit price	WOI quantity/invoiced to date
<input checked="" type="checkbox"/> 00001	463BBETSC608210079 Project management and engineering	<input type="text" value="1"/>	1.000	Piece (PCE)	1.000	3,720.000	0.000/0.00

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Računi i potraživanja

Broj računa: broj koji navodite za identifikaciju računa. Ovaj broj treba biti jedinstven (jednom kad se upotrijebi na računu, ne smije se više koristiti na drugom računu). Broj računa bi se trebao podudarati s evidencijom računa vaše interne administracije.

Tečaj valute: kurs razmjene između valute narudžbe i valute računa. U većini slučajeva valute su iste, pa je stoga tečaj valute 1.00

Kopiranje teksta: stavite kvačicu u ovo polje za kopiranje teksta narudžbe

Računi i potraživanja

Broj stavke računa se koisti da se naznači redoslijed u kojem se stavke prikazuju na vašem računu. U ovom primjeru, postoji samo jedna linija na računu, pa je zato broj linije stavke na računu „1“. Obično je broj stavke računa isti kao i broj stavke narudžbe. Stavke se broje sekvencijalno. Prva stavka koju fakturirate je uvijek broj 1, druga je uvijek broj 2 i tako dalje.

Računi i potraživanja

Količina na računu:

Ovdje možete vidjeti potrebne količine. Ako je mjerna jedinica Kom (Komadi) ili Sat (Sati), tada je količina broj komada ili broj sati. U ovom slučaju, mjerna jedinica je UL (Unitless-bez jedinica). U takvim slučajevima, količina je uvijek 1. Možete promjeniti količinu (primjer određenog računa) kada jedinica mjere nije UL.

Računi i potraživanja

Jedinična cijena:

Jedinična cijena je cijena stavke (cijena po komadu, cijena po satu itd.). Kada je jedinica mjere UL (bez jedinica) jedinična cijena je ukupna vrijednost narudžbe.

Računi i potraživanja
Količina / Iznos fakturiran do datuma:
Ovo je „brojač“ koji evidentira količine i iznose koje ste fakturirali.

- Select one--
--Select one--
0%
2.73%
3%
3% Luxembourg
6%
6% Luxembourg
12%
15%
15% Luxembourg

Računi i potraživanja
Porezna stopa:
Ovdje ćete trebati izabrati poreznu stopu (PDV) za robu/usluge koje fakturirate. Molim, imajte na umu da u nekim slučajevima možete imati dostupan izbor poreznih stopa koje nisu važeće za vašu zemlju

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Invoices and credits

[Create from PO \(BE\)](#)**Taxes have been calculated automatically.**

Note - This browser session will be terminated if there is no activity within 30 minutes.

The fields indicated with an asterisk (*) are required.

[Help](#)

Bill to name IBM Belgium BE0405912336

Purchase order number 4602073806

Purchase order date 22 May 2008

Supplier invoice date 05 August 2008

Tax date 05 August 2008

Invoice type Invoice

Supplier invoice number 12345678TEST

Currency EUR

Exchange rate 1.00000 EUR

Supplier number 1000295660 TEST SUPPLIER

Tax country Belgium-Domestic invoice

Računi i potraživanja

Vidjet ćete da je iznose računa i poreza izračunala WOI aplikacija. Već ste prethodno unijeli ove iznose. Ako želite promjeniti bilo kakve detalje, kliknite tipku „Uređivanje stavki“. Ako ne promjenite PDV / Porez, tada morate unijeti razlog za to. To se također radi na ekranu Uređivanja stavki. Kliknite tipku „Uređivanje stavki“ da vidite kako možete promjeniti informacije o stavki.

Invoice items (1)[Help](#)

Currency (EUR)

Invoice item number	Purchase order item number	Brief description	Invoice quantity	Unit of measure	Basis of unit price	Unit price	WOI quantity/amount invoiced to date	Item total	Tax rate	Tax amount
001	00001	Project management and engineering	1.000	Piece (PCE)	1.000	3,720.000	0.000/0.00	3,720.00	21%	781.20

[Simulate edit items](#)[Help](#)

Invoice total

	Currency (EUR)
Invoice items total	3,720.00
Tax total	781.20
Invoice total	4,501.20

Control amounts

Control tax value*	781.20
Control total invoice value*	4,501.20

Računi i potraživanja

Zbrojevi računa su sada izračunati i pojavila su se dva dodatna polja na računu: „Kontrola vrijednosti poreza” i „Kontrola ukupne vrijednosti računa”. Morate dovršiti ova polja ručno. U polje „Kontrola vrijednosti poreza” morate unijeti iznos poreza kao što se izračunava na računu. U polje „Kontrola ukupne vrijednosti računa” morate unijeti ukupan iznos računa (uključivo s porezom).

Buying company tax information

VAT registration number BE0405912336

Ovdje možete pronaći informaciju o porezu od IBM-a ili IBM-ove podružnice koja je poslala narudžbenicu.

Supplier tax information

VAT registration number*	BE0087654321
Structured communication number	

Računi i potraživanja

PDV registracijski broj: ovdje morate unijeti vaš PDV registracijski broj. Ovo je zakonski uvjet. Računi koji ne navode PDV registracijski broj prodavača bit će odbijeni od strane IBM-a

Administrative contact

The fields indicated with an asterisk (*) are required to complete this transaction; other fields are optional. If you do not want to provide us with the required information, please use the "Back" button on your browser to return to the previous page, or close the window or browser session that is displaying this page.

Name*	Contact Person
Communications method*	Contact by E-mail <input checked="" type="checkbox"/>
Phone number or e-mail*	contact@company.com

Računi i potraživanja

U ova polja trebate unijeti vaše kontakt detalje. Ovi kontakt detalji bit će upotrijebljeni samo u slučaju pitanja vezanih za račun.

Invoice instructions

Header text (P)	<input type="text"/>
Sourcing Buyer: Steven Bauweraerts	<input type="text"/>

Invoice issuer address

Country/Region*	Belgium(BE)		
Name/Address*	TEST SUPPLIER		
Name2			
Address1	LONG STREET 62.		
Address2			
Address3			
Address4			
PO box			
City	BRUXELLES		
District			
State/Region/Province			
Postal code*	1070		

Računi i potraživanja

U ova polja trebate unijeti informacije o adresi vašeg poduzeća. U većini slučajeva, ova polja će biti za vas popunjena.

Bill to address

Country/Region	Belgium(BE)		
Name/Address	IBM Belgium nv/sa		
Name2	IBM Belgium NV/SA		
Address1	Avenue du Bourget (Iaan) 42		
Address2			
Address3			
Address4			
PO box			
City	Bruxelles/Brussel		
District			
State/Region/Province			
Postal code	B-1130		

Računi i potraživanja

Ovo je Adresa za upućivanje računa.
Ne možete promjeniti detalje Adrese
za upućivanje računa.

Ship to address

Country/Region* Belgium(BE)  

Name/Address* IBM

Name2

Address1 Bourgetlaan 42

Address2

Address3 Attn: Mathieu, Anouchk

Address4

PO box

City Brussel

District

State/Region/Province Vlaams Brabant(VBR) 

Postal code* 1130

Računi i potraživanja
Ovo je Adresa dostave. Ako se naručuje roba, ovo će biti isto kao i adresa isporuke.

Računi i potraživanja

Submit: koristite ovu tipku da pošaljete račun IBM-u

Spremi koncept: ova tipka sprema račun bez slanja. Spremljeni računi mogu se dohvati na dijelu „Računi i potraživanja“ glavnog WOI ekran.

Spremi kao default: ova tipka će spremiti default informacije (Porezni registracijski broj, Ime, Adresu itd.). Jednom kada su spremljene, informacije će se prikazivati na svim sljedećim računima.

Opoziv: ova tipka neće spremiti niti poslati račun. Ona će vas direktno odvesti na glavni WOI ekran.

Reset: ova tipka će očistiti sve detalje koje ste unijeli na račun.

*** Budite oprezni kada koristite tipke Opoziv i Reset.***

 [Simulate submit](#)  [Back](#)  [Cancel](#)  [Reset](#) [Help](#)

 [Simulate save as draft](#)  [Simulate save as a default](#)

Global procurement > Procurement portal > Web Order and Invoice (WOI) >

Invoices and credits

Confirm submission (BE)

Note - This browser session will be terminated if there is no activity within 30 minutes.

As a reminder, you are responsible for storing a copy of the invoice for audit purposes. Please print a copy of the invoice, or download an electronic copy of the invoice for future reference.

Purchase order number 4602073806

Supplier invoice date 05 August 2008

Supplier invoice number 12345678TEST

Invoice total 4,501.20 (EUR)

Exchange rate 1.00000

Warning messages :

Message 1: The item text for item 001 has not been edited.

Co-contractant statement No

Tax to pay by the co-contractant. VAT Code art 51§ 2

[Simulate Ok](#)

[Simulate ok and print](#)

[Back](#)

[Cancel](#)

Računi i potraživanja

Na ovom ekranu se traži da potvrdite da želite poslati račun IBM-u. Kliknite tipku „OK“ da bi poslali vaš račun.

Web Order and Invoice (WOI)

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Related links

- [IBM Privacy Statement](#)
- [Supply portal](#)
- [Instructions for exports](#)

Račun je sada poslan IBM-u, a vi ste se vratili na glavni WOI ekran. Spremljeni i/ili poslani računi se mogu dohvati klikom na „Računi i potraživanja”.

Ireland [change] | Terms of use

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Invoices and credits

This Web page supports the creation of new invoices or credits to the buying company. In addition, previously created invoices and credits may be viewed by identifying the appropriate search criteria.

The fields indicated with an asterisk (*) are required.

Bill to name

Supplier number 1000132944 TEST SUPPLIER

To create an invoice for a purchase order, go to: [Purchase orders](#)

 [Simulate create invoice from scratch](#) Help

Search on

Select all Help

 [View printer friendly](#)  [Simulate edit](#)  [Simulate copy to new invoice](#)

 [Download signed/stored invoice](#)  [Simulate delete](#) Help

Help

Invoice and credit search results

	Supplier invoice number	Supplier invoice date	Supplier invoice submitted date	Purchase order number	Buying company name	Status	Mark for deletion
<input type="radio"/>	1000018468	02/Jan/2008	02/Jan/2008 at 15:10	4601969555	IBM Germany GP	Arrived Signed	<input type="checkbox"/>
<input type="radio"/>	1000018468	02/Jan/2008	02/Jan/2008 at 15:51	4601969516	IBM Germany GP	Rejected Signed	<input type="checkbox"/>

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Supplier profile

This Web page allows a supplier to set several parameters for a specific supplier number.

The fields indicated with an asterisk (*) are:

Supplier number*: 1000132944 (SUPPLIER Cathedral)

Set GMT offset*: GMT Dublin, Lisbon, London (GMT)

Set e-mail alert*:

Yes No

Distribution list for e-mail alerts: user1@company.com, user2@company.com

Profil dobavljača
Izaberite vaš Broj dobavljača na padajućem popisu.
U većini slučajeva postoji samo jedan broj za izbor

Profil dobavljača
„GMT pomak” je vremenska zona u kojoj se nalazite. S obzirom da je WOI aplikacija alat koji se koristi globalno, vaša postavka u ovom polju će odrediti vremensku oznaku na dokumentima kad se pojavljuju na vašem WOI ekranu.

Profil dobavljača
Ako želite primiti obavijest e-mailom prilikom primitka novih dokumenata (kao što su narudžbe) u vaš WOI „poštanski pretinac”, onda izaberite „Da”. Unesite e-mail adresu na koju želite da se šalje obavijest u donju kućicu. Možete unijeti nekoliko adresa, pod uvjetom da su odvojene zarezom.

Kliknite tipku „Spremi promjenu profila” za spremanje vašeg profila.



Search

Global procurement > Procurement portal >

Web Order and Invoice (WOI)

Welcome newuser@company.com to WOI

If you are not newuser@company.com [click here](#) to return to the supply portal

Izvještaji protokola

U ovoj lekciji ćete naučiti kako možete kreirati izvještaje protokola. Takvi izvještaji su zakonska potreba u mnogim europskim zemljama. Ako fakturirate u ime poduzeća koje se nalazi u Švicarskoj, Belgiji, Nizozemskoj, Njemačkoj ili Francuskoj, tada su ovi izvještaji primjenjivi za vas. Ako ne fakturirate u ime poduzeća koje se nalazi u bilo kojoj od ovih zemalja, možete preskočiti ovu lekciju. Kliknite vezu „Izvještaji protoka“ da započnete.

Security Note: To protect your privacy, once you have finished using WOI, you must shut down all web browser windows so that you will be logged off the IBM Internet Password system. Otherwise, some other person could use your workstation to access WOI.

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[Sort, search, list, accept, reject and print purchase orders. Also, create advance shipment notifications and invoices from](#)

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Protocol reports are legally required for certain geographies. Identify the appropriate search criteria below in order to display the desired list of protocol reports.

Izvještaji protokola

U ovoj lekciji ćete naučiti kako kreirati izvještaj protokola. Kliknite tipku „Kreiraj novi izvještaj protokola” da započnete.

[Simulate create new protocol report](#) Help

Search on

Status

Search for

Not viewed

Go Help

[Open](#) Help

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>

Protocol reports

Confirm submission

Buying company name IBM United Kingdom GP

Izvještaji protokola
Molim, kližite dolje na ovoj
stranici.

Administrative contact

Name	New User
Communications method	Contact by E-mail
Phone number or e-mail	newuser@company.com

Invoice submission date range

Start date	01 June 2008
End date	30 June 2008

Bill to address

Name/Address	IBM UK
Name2	IBM United Kingdom Limited
Address1	PO Box 41
Address2	North Harbour
Address3	

PO box	
City	Portsmouth
District	Hampshire

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Related links

- Supply portal
- IBM Privacy Statement

• Instructions for exports to IBM

State/Region/Province
Postal code PO6 3AU
Country/Region United Kingdom(GB)

Buying company tax information

Buying company VAT number GB107328000
Buying company SIRET number

Protocol report create date 06 August 2008

Protocol software version
number 002

Number of reports to be
created 0

The protocol report will reflect a status of submitted on the
Protocol report screen until the actual report is created. At that
time, the report will reflect not viewed.

This report is generated to the buying company.
There is 1 report.

Izvještaji protokola
Kliknite tipku „OK” da generirate izvještaj protokola.



Cancel Help



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Web Order and Invoice
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Protocol reports

Simulated request submission completed successfully.

Protocol reports are legally required for certain geographies. Identify the appropriate search criteria below in order to display the desired list of protocol reports.

Simulate create new protocol report Help

Search on

Select all



Help

Izvještaji protokola

Zahtjev za generiranjem izvještaja je sada submitiran. Može potrajati i do 48 sati prije nego što možete pogledati stvarni izvještaj protokola u WOI aplikaciji. Kliknite tipku „Iđi“ za gledanje postojećih izvještaja protokola.

Open Help

Protocol reports

Protocol reports are legally required for certain geographies. Identify the appropriate search criteria below in order to display the desired list of protocol reports.

[Simulate create new protocol report](#) Help

Search on

Select all

Go Help

Kliknite tipku „Otvořit“ za
zobrazení izvěštajů protokola.

Open

Simulate archive Help

Help

Protocol report search results

	Buying company name	Purchasing VAT number	Supplier number	Start date	End date	Status	Generation method	Mark for archiving
--	---------------------	-----------------------	-----------------	------------	----------	--------	-------------------	--------------------



IBM
Netherlands
GP

NL001475253B01

1000058853

01/Jun/2008

30/Jun/2008

Not viewed

Automatic



Global procurement > Procurement portal > Web Order and Invoice (WOI)

>

Protocol reports

Details

Generation method	Automatic
Batch number	67
Batch sequence number	44
Buying company name	IBM Netherlands GP

Izvještaji protokola

Na vrhu izvještaja protokola naći ćete opće informacije o izvještaju protokola (ime, raspon datuma, itd.). Molim, kližite dolje

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Administrative contact

Name	New User
Communications method	Contact by E-mail
Phone number or e-mail	newuser@company.com
Supplier number	1000058853

Invoice submission date range

Start date	01 June 2008
End date	30 June 2008

Related links

- Supply portal
- IBM Privacy Statement
- Instructions for exports to IBM

Bill to address

Name/Address	IBM Netherlands
Name2	IBM Nederland BV
Address1	Johan Huizingalaan 765
Address2	
Address3	
PO box	
City	Amsterdam
District	
Postal code	1066 VH
Country/Region	Netherlands(NL)

Izvještaji protokola

Ovdje možete naći detalje ova poduzeća, od strane kupca i poduzeća koje fakturira. Molim, kližite dolje ponovno.

Buying company tax information

Buying company VAT number	NL001475253B01
Protocol report create date	04 July 2008
Protocol software version number	002

Invoice issuer address

Name/Address	TEST SUPPLIER
Name2	
Address1	
Address2	
Address3	
PO box	1083
City	NIEUWEGEIN
District	
Postal code	3430 BB
Country/Region	Netherlands(NL)

Supplier tax information

Supplier VAT number NL000000000B00

EUR

Previously reported	Document type	Supplier invoice number	Supplier invoice date	Submission date/time	Sent date/time	Net amount	Tax amount	NCU tax amount	Exchange rate	Gross amount
Credit total										
	Invoice	4561044519A	13/May/2008	18/Jun/2008 at 09:33	18/Jun/2008 at 09:35	4,306.20	818.18	818.18	1.00000	5,124.38
	Invoice	4561044968	30/Jun/2008	30/Jun/2008 at 17:56	30/Jun/2008 at 18:05	549.00	104.31	104.31	1.00000	653.31
Invoice total										
Balance										
4,855.20										
922.49										
922.49										
5,777.69										
5,777.69										

Count of credits/invoices for NI 000000000R00
is 2

Count of all credit/invoices 2

Izvještaji protokola
Ovdje ćete naći stvarni izvještaj protokola,
popis računa i potraživanja koji su poslani za
vrijeme perioda izvještavanja.
Gdje su izvještaji protokola zakonska potreba,
državna tijela carine i trošarine mogu od vas
zahtijevati da proizvedete takav izvještaj.



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Help

Supplier tax information

Supplier VAT number FR00000000001111111111

Supplier SIRET number 012-456-789-01234

EUR

Previously reported	Document type	Supplier invoice number	Supplier invoice date	Submission date/time	Sent date/time	Net amount	Tax amount	NCU tax amount	Exchange rate	Gross amount
Credit total										
	Invoice	6791006320	30/Sep/2006	02/Oct/2006 at 08:02	02/Oct/2006 at 08:05	2,635.00	516.46	516.46	1.00000	3,151.46
					Invoice total	2,635.00	516.46	516.46		3,151.46
					Balance	2,635.00	516.46	516.46		3,151.46

Count of credits/invoices for

FR000000000011111111/012-456-789-01234

Count of all credit/invoices

1



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