



Invoice Layout Samples

United Kingdom

***Disclaimer:** Actual Kyndryl invoices and credit notes will be in accordance with your country's local invoicing and tax regulations, which can be dependent on the scope of Kyndryl delivery. This illustration only depicts the future look and feel of Kyndryl invoices and credit notes as a sample.

Kyndryl UK Limited

2nd Floor, 100 Liverpool Street
London
EC2M 2AT
VAT number: XXXXXXXXXXXX

Invoice to
COMPANY NAME
COMPANY ADDRESS

DRAFT

Contract to
COMPANY NAME
COMPANY ADDRESS
VAT number: XXXXXXXXXXXX

Invoice number	XXXXXXXXXX
Invoice date	30.06.2023
Customer number	XXXXXXXXXX
Legal contract number	XXX-XXXXX
Contact	ARUKI@kyndryl.com

Invoice

Ship-to: COMPANY NAME, COMPANY ADDRESS

Project description	[Description of project]
Payment terms	Net Due in 45 Days

CLOUD: Public Cloud

15.05.2023 - 15.06.2023	1 Unit(s)	100,000.00 GBP/Unit	20%	GBP	100,000.00
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Net Amount	GBP	100,000.00
Plus 20% VAT	GBP	20,000.00

Total amount	GBP	120,000.00
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Please remit payment to the following bank account:
Bank Name, IBAN: XXXXXXXXXX (GBP), SWIFT/BIC Code: XXXXXXXX - SORT Code: XXXXXX
On payment orders please indicate document, customer and legal contract numbers.
Late payment fees may apply to this document in accordance with the terms of the agreement.

Transactions relating to this document are governed by the contractual instruments signed or otherwise agreed by both the customer and Kyndryl.

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Kyndryl UK Limited

2nd Floor, 100 Liverpool Street
London
EC2M 2AT
VAT number: XXXXXXXXXXXX

Invoice to
COMPANY NAME
COMPANY ADDRESS

DRAFT

Contract to
COMPANY NAME
COMPANY ADDRESS
VAT number: XXXXXXXXXXXX

Credit Note number	XXXXXXXXXX
Credit Note date	30.06.2023
Original Invoice number	XXXXXXXXXX
Original Invoice date	30.06.2023
Customer number	XXXXXXXXXX
Legal contract number	XXX-XXXXXX
Contact	ARUKI@kyndryl.com

Credit Note

Ship-to: COMPANY NAME, COMPANY ADDRESS

CLOUD: Public Cloud

15.05.2023 - 15.06.2023	1 Unit(s)	100,000.00 GBP/Unit	20%	GBP	100,000.00
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Net Amount	GBP	100,000.00
Plus 20% VAT	GBP	20,000.00

Credit total amount	GBP	120,000.00
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Credit reason: [Reason for credit]

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