



Invoice Layout Samples

Singapore

***Disclaimer:** Actual Kyndryl invoices and credit notes will be in accordance with your country's local invoicing and tax regulations, which can be dependent on the scope of Kyndryl delivery. This illustration only depicts the future look and feel of Kyndryl invoices and credit notes as a sample.

Kyndryl (Singapore) Pte. Ltd.

Level 4, 9 Changi Business Park Central 1
Singapore 486048
GST REG Number: XXXXXX

Invoice to
COMPANY NAME
COMPANY ADDRESS

DRAFT

Invoice number	XXXXXXXX
Invoice date	22.03.2023
Customer number	XXXXXXXX
Legal contract number	XXXXXXXX
Contact	AR.Singapore@kyndryl.com

Tax Invoice

Project description	COMPANY NAME
Payment terms	EPP terms and conditions apply

Services

TP_3.0.0_UAT_00400_TC02_B&I_FP_Invoice						
28.02.2023 - 30.03.2023	1 Unit(s)	49,350.08	SGD/Unit	8%	SGD	49,350.08

Net Amount	SGD	49,350.08
plus 8% GST	SGD	3,948.01

Total amount	SGD	53,298.09
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Please remit payment to the following bank account:

Bank name: Bank Name, N.A

Bank address: Address, SINGAPORE XXXXXX

Bank Account No: XXXXXX (SGD), XXXXXX (USD)

Swift Code: XXXXXX

On payment orders please indicate document, customer and legal contract numbers.

Late payment fees may apply to this document in accordance with the terms of agreement.

Transactions relating to this document are governed by the contractual instruments signed or otherwise agreed by both the customer and Kyndryl.

The Purchase Order number referenced in the invoice shall be governed by the terms and conditions of the Agreement and SOW. The Purchase Order's terms and conditions shall not be applicable or binding on Kyndryl or You.

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Invoice to
COMPANY NAME
COMPANY ADDRESS

DRAFT

Credit Note number XXXXXXX
Credit Note date 16.03.2023
Original Invoice number XXXXXXX
Original Invoice date 27.02.2023
Customer number XXXXXXX
Legal contract number XXXXXXX
PO number XXXXXXX
Contact AR.Singapore@kyndryl.com

Credit Note

Services						
TP_3.0.0_UAT_00277_RRC_ReTest						
01.10.2022 - 31.12.2022	1 Unit(s)	5,000.00	SGD/Unit	7%	SGD	5,000.00
Net Amount					SGD	5,000.00
plus 7% GST					SGD	350.00
Credit total amount					SGD	5,350.00

Credit reason: Sales Call

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