



# Invoice Layout Samples

## *Malaysia*

**\*Disclaimer:** Actual Kyndryl invoices and credit notes will be in accordance with your country's local invoicing and tax regulations, which can be dependent on the scope of Kyndryl delivery. This illustration only depicts the future look and feel of Kyndryl invoices and credit notes as a sample.

Kyndryl Malaysia Sdn Bhd

17th Floor, Plaza IBM No.8 First Avenue  
Persiaran Bandar Utama  
47800 Petaling Jaya-Selangor  
SST number: XXXXXX

Invoice to  
COMPANY NAME  
COMPANY ADDRESS

# DRAFT

Invoice number	XXXXXXXX
Invoice date	22.03.2023
Customer number	XXXXXXXX
Legal contract number	XXXXXXXX
Contact	AR.Malaysia@kyndryl.com

## Tax Invoice

Project description	UAT CR Test Malaysia
Payment terms	Net Due in 60 Days

### Services

Retest\_TC27\_B&I\_Consolidated Invoice Creation

01.03.2023 - 31.03.2023	1 Unit(s)	15,000.00 USD/Unit	6%	USD	15,000.00
-------------------------	-----------	--------------------	----	-----	-----------

### Services

UBB\_70002188\_TP\_3.0.0\_UAT\_00413

01.03.2023 - 31.03.2023	1 Unit(s)	5,000.00 USD/Unit	6%	USD	5,000.00
-------------------------	-----------	-------------------	----	-----	----------

Net Amount	USD	20,000.00
plus 6% SST	USD	1,200.00

<b>Total amount</b>	<b>USD</b>	<b>21,200.00</b>
---------------------	------------	------------------

Exchange Date	22.03.2023
Exchange Rate	USD 0.0449 = MYR 1.00
Net Amount	USD 20,000.00 = MYR 89,720.00
SST Amount	USD 1,200.00 = MYR 5,383.20
Total amount	USD 21,200.00 = MYR 95,103.20

Please remit payment to the following bank account:

Bank name: Bank Name, Bank Account No.: XXXXXX (MYR), XXXXXX (USD)

On payment orders please indicate document, customer and legal contract numbers.

Late payment fees may apply to this document in accordance with the terms of agreement.

Unless otherwise stated in the Reference Agreement, interest at a rate of 2% per month may be payable by you on all amounts not paid.

Transactions relating to this document are governed by the contractual instruments signed or otherwise agreed by both the customer and Kyndryl.

Kyndryl and the Kyndryl logo are trademarks of Kyndryl, Inc., registered in many jurisdictions worldwide, and are used under license. Other product and service names might be trademarks of Kyndryl, Inc. or other companies.

Kyndryl Malaysia Sdn Bhd

17th Floor, Plaza IBM No.8 First Avenue  
Persiaran Bandar Utama  
47800 Petaling Jaya-Selangor  
SST number: XXXXXX

Invoice to  
COMPANY NAME  
COMPANY ADDRESS

DRAFT

Credit Note number	XXXXXXXX
Credit Note date	22.03.2023
Original Invoice number	XXXXXXXX
Original Invoice date	01.03.2023
Customer number	XXXXXXXX
Legal contract number	XXXXXXXX
PO number	XXXXXXXX
Contact	AR.Malaysia@kyndryl.com

## Credit Note

### Services

TC22_B&I_Meterd labor_INC Invoice Creation					
01.03.2023 - 31.03.2023	1 Unit(s)	10,000.00 MYR/Unit	6%	MYR	10,000.00

Net Amount	MYR	10,000.00
plus 6% SST	MYR	600.00

<b>Credit total amount</b>	<b>MYR</b>	<b>10,600.00</b>
----------------------------	------------	------------------

Credit reason: CUSTOMER REQUESTS / CANCELLATION

Transactions relating to this document are governed by the contractual instruments signed or otherwise agreed by both the customer and Kyndryl.

Kyndryl and the Kyndryl logo are trademarks of Kyndryl, Inc., registered in many jurisdictions worldwide, and are used under license. Other product and service names might be trademarks of Kyndryl, Inc. or other companies.