

kyndryl™

Invoice Layout Samples

Hong Kong

***Disclaimer:** Actual Kyndryl invoices and credit notes will be in accordance with your country's local invoicing and tax regulations, which can be dependent on the scope of Kyndryl delivery. This illustration only depicts the future look and feel of Kyndryl invoices and credit notes as a sample.

Kyndryl Hong Kong Limited

7/F PCCW TOWER, TAIKOO PLACE
979 KING'S ROAD
QUARRY BAY
HONG KONG

Invoice to
COMPANY NAME
COMPANY ADDRESS

DRAFT

Invoice number	XXXXXXX
Invoice date	06.04.2023
Customer number	XXXXXXX
Legal contract number	XXXXXXX
PO number	XXXXXXX
Contact	AR.HK@kyndryl.com

Invoice

Project description	UAT CR Test HK
Payment terms	Due upon receipt

Services

FP Invoice 6——4.6 testing						
28.04.2023 - 28.05.2023	1 Unit(s)	100,000.00	USD/Unit	0%	USD	100,000.00

Net Amount	USD	100,000.00
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Total amount	USD	100,000.00
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	06.04.2023				
	USD	0.07850	=	HKD	1.00
Net Amount	USD	100,000.00	=	HKD	785,000.00
	USD	0.00	=	HKD	0.00
Total amount	USD	100,000.00	=	HKD	785,000.00

GCSNT1: This jurisdiction does not have a transaction tax.

Please remit payment to the following bank account:

Bank Name N.A., Hong Kong Branch (SWIFT: XXXXXXX), Address

Account Name: Kyndryl Hong Kong Limited HKD Account No.: XXXXXXX or USD Account No.: XXXXXXX

On payment orders please indicate document, customer and legal contract numbers.

Late payment fees may apply to this document in accordance with the terms of agreement.

Transactions relating to this document are governed by the contractual instruments signed or otherwise agreed by both the customer and Kyndryl.

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Other product and service names might be trademarks of Kyndryl, Inc. or other companies.

Invoice to
 COMPANY NAME
 COMPANY ADDRESS

DRAFT

Contract to
 COMPANY NAME
 COMPANY ADDRESS

Credit Note number XXXXXXXX
 Credit Note date 06.04.2023
 Original Invoice number XXXXXXXX
 Original Invoice date 20.03.2023
 Customer number XXXXXXXX
 Legal contract number XXXXXXXX
 PO number XXXXXXXX
 Contact AR.HK@kyndryl.com

Credit Note

Ship-to: COMPANY NAME, COMPANY ADDRESS

Services testing RRC 01.11.2022 - 31.01.2023	1 Unit(s)	100,001.00 USD/Unit	0%	USD	100,001.00
Net Amount				USD	100,001.00
Credit total amount				USD	100,001.00

	20.03.2023				
	USD	0.07850	= HKD		1.00
Net Amount	USD	100,001.00	= HKD		785,007.85
	USD	0.00	= HKD		0.00
Total amount	USD	100,001.00	= HKD		785,007.85

GCSNT1: This jurisdiction does not have a transaction tax.

Credit reason: Cust info incorrect
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 This credit note is valid for one year from the issued date. If you fail to use the credit note after the validity period, this credit note will be deemed to be null and void and has no legal effect.